

Chang Jung Christian University

Regulations for the Establishment of International Student Scholarships and Scholarship Applications

2009.07.02 Ratified by the 5th Meeting of the Executive Council, Second Semester, 2008 Academic Year

2009.12.03 Ratified by the 4th Meeting of the Executive Council, First Semester, 2009 Academic Year

2010.12.30 Ratified by the 5th Meeting of the Executive Council, First Semester, 2010 Academic Year

2011.12.01 Ratified by the 4th Meeting of the Executive Council, First Semester, 2011 Academic Year,

2012.10.02 Ratified by the 1st Meeting of the Executive Council, First Semester, 2012 Academic Year

2013.01.03 Ratified by the 5th Meeting of the Executive Council, First Semester, 2012 Academic Year

2013.05.30 Ratified by the 4th Meeting of the Executive Council, Second Semester, 2012 Academic Year

2014.08.25 Ratified by the Meeting of the Committee for Scholarships and Work-Study Awards, First Semester, 2014 Academic Year

2015.03.19 Ratified by the Meeting of the Committee for Scholarships and Work-Study Awards, Second Semester, 2014 Academic Year

2016.03.29 Ratified by the Meeting of the Committee for Scholarships and Work-Study Awards, Second Semester, 2015 Academic Year

Article 1 These regulations are established in order to encourage international students to study at Chang Jung Christian University (CJCU) and to reward outstanding international students who are already enrolled in a course of study at CJCU.

Article 2 International students as referred to in these regulations must meet the criteria established by the R.O.C. Ministry of Education and must have applied for admission to a program of study.

Article 3 The requirements for scholarship eligibility are as follows:

1. New students: Students who qualify as international students and who have applied for new admission to the university.
2. Returning students: International students who have completed at least one academic year of study with sufficient credits to qualify as full-time students, ranked in the top 50% of the class, had conduct grade in each semester higher than 80, and had no record of disciplinary actions.

Students who are already recipients of the MOE's "Taiwan Scholarship" may not apply for the scholarships established by these regulations.

Article 4 Scholarship terms are as follows:

1. Scholarship categories:
 - a. Reimbursement of tuition and fees, plus reimbursement of living expenses for the year of the scholarship, not to exceed TWD\$20,000.
 - b. Reimbursement of tuition and fees.
 - c. Reimbursement of tuition.
 - d. Reimbursement of living expenses for the year of the scholarship, not to exceed TWD\$20,000.
2. Time limitations for scholarships:
 - a. For students in bachelor's programs, 4 years
 - b. For students in master's programs, 2 years

- c. For students in Ph.D. programs, 3 years
3. Applications for scholarships should be made to the Office of International Affairs; scholarships are awarded following review by the Committee for International Academic Scholarships.
4. Scholarships are awarded once per academic year; application and review of applications are carried out on a yearly basis.

Article 5 Application deadlines

1. New students: June 30 of the year in which the student enters the University
2. Returning students: July 15, in the academic year preceding the year for which the scholarship is to cover

Article 6 Materials required for application

1. Students who are applying for new admission should submit the following materials:
 - a. a completed application form
 - b. two letters of recommendation (Chinese or English)
 - c. Plan of Study (Chinese or English)
 - d. an autobiography, 300-500 words in length (Chinese or English)
 - e. for new international students, an authenticated transcript from highest level of study completed at the time of application.
 - f. Proof of language proficiency in either Chinese or English.
2. International students who are already enrolled should submit the following materials:
 - a. a completed application form
 - b. student ID (photocopy)]
 - c. transcript of grades at CJCU
 - d. two letters of recommendation from the chair and another faculty member in the student's department/ institute
 - e. other relevant documents (such as materials documenting academic achievement, participation in extracurricular activities, prizes, publications)

Article 7 The number of scholarships to be awarded per year is flexible and is adjusted according to the university's budget.

Article 8 The procedure for the scholarship applications and their review is as follows:

1. Scholarship applications of incoming international students who have been officially accepted by the Office of Academic Affairs will be submitted to the International Academic Exchange Committee for review by the Office of International Affairs (OIA).
2. International students who are already enrolled in a course of study should submit materials to the Office of International Affairs; the OIA will pass the applications on to the International Academic Exchange Committee for review.

Article 9 The allocation of scholarships will be decided by the Committee for International Academic

Exchange.

Article 10 If a scholarship recipient takes an academic leave, defers admission, or withdraws from the university, scholarship eligibility will be revoked. A scholarship recipient who withdraws from the university shall return all the scholarships he or she has ever received before the withdrawal procedure is completed.

Article 11 If it is determined that a scholarship recipient has submitted falsified documents or supplied false information, scholarship eligibility will be revoked, and the case will be dealt with by appropriate regulations.

Article 12 These regulations have been reviewed by the Committee for International Academic Exchange and approved by the Committee for Scholarships and Work-Study Awards; they go into effect following announcement of the President. Amendments will follow the same procedure.

Note: In case of differences between the Chinese and English versions of this document, the Chinese version shall prevail in all cases.

長榮大學外國學生獎助學金設置及申請要點

98.07.02九七學年度第二學期第5次行政會議訂定通過

98.12.03九八學年度第一學期第4次行政會議訂定通過

99.12.30九九學年度第一學期第5次行政會議修正通過

100.12.01一百學年度第一學期第4次行政會議修正通過

101.10.02一百一學年度第一學期第1次行政會議修正通過

102.01.03一百一學年度第一學期第5次行政會議修正通過

102.05.30 一百一學年度第二學期第4次行政會議修正通過

103.08.25 一百三學年度第一學期獎助學金暨工讀金審查委員會修正通過

104.03.19 一百三學年度第二學期獎助學金暨工讀金審查委員會修正通過

105.03.29一百四學年度第二學期獎助學金暨工讀金審查委員會修正通過

第一條 為鼓勵優秀外國學生申請至本校就學，並獎勵已就讀本校之優秀外國學生，特訂定本要點。

第二條 本要點所稱之外國學生，須符合教育部有關外國學生認定之規定，並經申請入學者。

第三條 申請資格如下：

一、新生：符合外國學生資格，新申請入學本校就讀者。

二、在校生：已入學之外國學生就讀滿一學年，前二學期修課學分數達至學校正式生應修學分之規定以上、學業成績均達全班排名前 50% 以上、操行前兩學期均達 80 分以上，且無小過(含)以上處分者。

已獲得教育部「台灣獎學金」者，不得申請本項獎助學金。

第四條 獎助學金之內容及審查原則如下：

一、獎助學金內容分為：

(一)減免學雜費及當學年度生活費，生活費以新台幣貳萬元整為上限；

(二)減免學雜費；

(三)減免學費；

(四)生活費 NT\$20,000。

二、獎勵期限如下：

(一)大學部學生獎勵上限為四學年；

(二)碩士班學生獎勵上限為二學年；

(三)博士班學生獎勵上限為三學年。

三、獎助學金之申請應向國際交流與兩岸事務處提出，由國際學術交流審查委員會審查後發給獎助學金；

四、獎助學金之核定每次一學年，逐年進行申請與審核。

第五條 申請期限：

一、新生：於入學前一學年度 6 月 30 日前。

二、在學生：於當學年度下學期 7 月 15 日前。

第六條 獎助學金申請資料：

一、新生：新申請入學之外國學生，申請獎助學金時應檢附

下列資料：

- (一)獎助學金申請表；
- (二)推薦函二份（中文或英文）；
- (三)讀書計畫書（中文或英文）；
- (四)300至500字之自傳（中文或英文）；
- (五)外國新生入學時之最高學歷成績證明。
- (六)具有中文或英文語言能力證明。

二、在學生：已入學之外國學生，提出獎助學金申請時應檢附下列資料：

- (一)獎助學金申請表；
- (二)學生證影本；
- (三)在校歷年學業成績單；
- (四)系、所主任及教師之推薦函二份；
- (五)其他證明文件（如其他學術成就之證明資料、參加課外活動證明、競賽獲獎證明、發表論文證明等；無則免附）。

第七條 每學年可受獎助學生之名額，需視本校經費預算彈性調整之。

第八條 申請及審查作業程序如下：

- 一、新申請入學之外國學生，其入學申請經教務處核定錄取資格後，由國際交流與兩岸事務處提請國際學術交流審查委員會審查。
- 二、已入學之外國學生將申請資料送交國際交流與兩岸事務處，提請國際學術交流審查委員會審查。

第九條 獎助學金之分配方式由國際學術交流審查委員會討論後決定。

第十條 獲獎助外國學生如辦理休學、保留學籍或退學，即取消申請獎助學金之資格。退學者，應於辦理退學手續完成前，歸還在學期間核領之所有此項獎助學金金額，使得完成退學手續。

第十一條 經查證受獎學生如有偽造或提供不實資料之情事，撤銷其受獎資格，並依相關法規辦理。

第十二條 本要點經國際學術交流審查委員會審議、獎助學金暨工讀金審查委員會通過，陳請校長公布後實施，修正時亦同。



長榮大學外籍生獎助學金申請表

International Student Scholarship Application Form Chang Jung Christian University

申請身份 Applicant's Status	<input type="checkbox"/> 在校生 Current CJCU Student 學號 Student ID Number: _____ <input type="checkbox"/> 新生 New Applicant to CJCU		
系(所) Department / Graduate program		入學年度 Year of Admission	
學位 Degree Program	<input type="checkbox"/> 學士 Bachelors	<input type="checkbox"/> 碩士 Masters	<input type="checkbox"/> 博士 Ph.D.
申請人姓名 Applicant's Full Name	中文 Chinese	國籍 Nationality	請貼最近照片 Please Attach Your Photo Here
	英文 English	性別 Gender	
護照號碼 Passport No.		電話 Telephone	
出生日期 Date of Birth		手機 Mobile Phone	
出生地點 Place of Birth		電子郵件 E-mail	
居住地址 Home Address			
通訊地址 Mailing Address			
在台聯絡人 Person for Contact in Taiwan	中文-Name (Chinese)	英文-Name (English)	
	電話 Telephone	手機 Mobile Phone	
其他獎學金 Other Funding Sources / Scholarships	(Please List) _____ _____		
注意：若已領取教育部「台灣獎學金」，不得申請本獎學金。 Please note that applicants who have already received a Taiwan Scholarship from the Ministry of Education are not eligible to apply.			
1. 若未獲獎助學金，本人仍願意申請。 I am still willing to apply without scholarship. <input type="checkbox"/> Yes <input type="checkbox"/> No 2. 本人同意簽名，表示接受長榮大學獎助學金的相關規定。 By signing below, I agree to accept all the regulations of CJCU related to the granting of scholarships. <input type="checkbox"/> Yes <input type="checkbox"/> No			
申請人簽名 Signature		日期 Date	